

**MARIN COUNTY CONGESTION MANAGEMENT AGENCY
MEETING MINUTES**

Thursday, September 25, 2003
Marin County Board of Supervisors Chambers, San Rafael, California

Representatives Present: Al Boro, San Rafael City Council
Peter Breen, San Anselmo Town Council
Niccolo Caldararo (for Frank Egger), Fairfax Town Council
Mike DiGiorgio, Novato City Council
Alice Fredericks, Tiburon Town Council
Steve Kinsey, Marin County Board of Supervisors
Joan Lundstrom, Larkspur City Council
Dick Swanson, Mill Valley City Council

Representatives Absent: Bruce Sams, Belvedere City Council
Amy Belser, Sausalito City Council
Tom Byrnes, Ross Town Council
Michael Lappert, Corte Madera Town Council

Staff Members Present: Farhad Mansourian, CMA Executive Director
Art Brook, CMA Deputy Executive Director
Craig Tackabery, Assistant Director, DPW
Dean Powell, Principal Transportation Planner, Marin County DPW
John Loll, Marin County Transit District Manager
Tho Do, Associate Civil Engineer, Marin County DPW
Berenice Davidson, Assistant Engineer, Marin County DPW
JeriLynne Stewart, Recording Secretary

Chairman Kinsey called the CMA meeting to order at 7:55 PM.

1. CLOSED SESSION

Chairman Kinsey reported that a Closed Session meeting was held prior to the public meeting pertaining to the Highway 101/Gap Closure Project. An action was taken to authorize staff to work with MTC, CTC, Caltrans, and other transportation agencies within this region to seek alternative financing opportunities to allow the Project to proceed.

2. CONGESTION MANAGEMENT AGENCY MEMBER/DIRECTOR MATTERS NOT ON THE AGENDA

Director Lundstrom suggested establishing a demonstration project for carpooling, by deriving funds from the Safe Routes to Schools program.

Director Caldararo suggested the agency investigate further the possibility of an increase in the real estate transfer tax.

3. APPROVAL OF MINUTES OF JUNE 26, 2003

M/s Boro/Lundstrom to adopt the minutes. Motion passed 8/0/0.

4. EXECUTIVE DIRECTOR'S REPORT

No report.

5. REPORT AND PROPOSED OPTIONS ON THE HIGHWAY 101 GAP CLOSURE PROJECT FINANCIAL SITUATION

Executive Director Farhad Mansourian, noted the project is facing a \$17 million right-of-way shortfall and stated that staff would bring back options at a future meeting.

6. DISCUSSION ON "RIDE AND ROLL" STUDENTS RIDE FREE DEMONSTRATION PROJECT AND AWARD OF TFCA FUNDS

Transit Manager John Loll briefly discussed the success of the "Ride & Roll" program, indicating that student usage – from 45 middle and high schools - has doubled since the program's inception. The greatest areas of attraction for the program are 9th and 10th graders. In the first phase of the project, expenses were \$200,000 which was above projected levels. \$315,000 is now needed to sustain project through the rest of this school year.

M/S Swanson/Breen to accept the report, approve continuation in funding for the Ride and Roll project in the amount of \$122,500 from Transportation Fund for Clean Air (TFCA): Program Manager Funds, and adopt the Resolution authorizing submittal of proposals. Motion passed 8/0/0.

Chairman Kinsey noted the County is considering a consulting project that would look at school/student programs, and would recommend appropriate ways to fund a sustainable program over time.

7. DISCUSSION ON WEST MARIN "STAGECOACH" DEMONSTRATION PROJECT

Transit Manager John Loll reported on the success of the West Marin Stagecoach shuttle project.

8. DISCUSSION OF INITIATING SPECIAL LEGISLATION SIMILAR TO AB 1886, THE SCHOOL ZONE PEDESTRIAN SAFETY BILL

Item requesting Assembly Member Nation introduce legislation that includes Marin County in the pilot program.

M/s Breen/Lundstrom to send letter of request to Assembly Member Nation. Motion passed 8/0/0.

9. CO-SPONSORSHIP OF GREEN TRANSPORTATION WORKSHOP WITH SONOMA STATE UNIVERSITY AND SONOMA COUNTY TRANSPORTATION AUTHORITY

M/s DiGiorgio/Fredericks to co-sponsor the Green Transportation Workshop and authorize expenditure not to exceed \$1,000. Motion passed 8/0/0.

10. OPEN TIME FOR ITEMS NOT ON THE AGENDA

Deb Hubsmith, MCBC, explained that a bill has recently passed which would approve the installation of bike racks on Express buses. She also reminds the agency that October 8th is "International Walk To School Day", and that 30 Marin County schools are participating.

**MARIN COUNTY CONGESTION MANAGEMENT AGENCY,
MARIN COUNTY BOARD OF SUPERVISORS, AND
MARIN COUNTY TRANSIT DISTRICT
JOINT MEETING MINUTES**

Thursday, September 25, 2003
Marin County Board of Supervisors Chambers, San Rafael, California

- Representatives Present: Susan Adams, Marin County Board of Supervisors
Peter Breen, San Anselmo Town Council
Niccolo Caldararo (for Frank Egger), Fairfax Town Council
Mike DiGiorgio, Novato City Council
Alice Fredericks, Tiburon Town Council
Barbara Heller, Marin County Transit District
Steve Kinsey, Marin County Board of Supervisors
Joan Lundstrom, Larkspur City Council
Cynthia Murray, Marin County Board of Supervisors
Annette Rose, Marin County Board of Supervisors
Dick Swanson, Mill Valley City Council
- Representatives Absent: Al Boro, San Rafael City Council
Hal Brown, Marin County Board of Supervisors
Amy Belser, Sausalito City Council
Tom Byrnes, Ross Town Council
Michael Lappert, Corte Madera Town Council
Bruce Sams, Belvedere City Council
- Staff Members Present: Art Brook, CMA Deputy Executive Director
Craig Tackabery, Assistant Director, DPW
Dean Powell, Principal Transportation Planner, Marin County DPW
John Loll, Marin County Transit District Manager
Tho Do, Associate Civil Engineer, Marin County DPW
Berenice Davidson, Assistant Engineer, Marin County DPW
JeriLynne Stewart, Recording Secretary

Chairman Kinsey called the Joint Committee meeting to order at 8:45 p.m.

11. BOARD/AGENCY MATTERS NOT ON THE AGENDA

None.

12. APPROVAL OF JOINT MINUTES OF JULY 24, 2003

M/s Heller/Lundstrom, to adopt the minutes. Motion passed 8/0/3, representatives from Fairfax, Novato, and Mill Valley abstaining.

13. EXECUTIVE DIRECTOR'S REPORT

Assistant Director Craig Tackabery gave a brief report on Caltrans' recent completion of the Project Study Report for the Route 101/Lucas Valley Road interchange improvement project.

Principal Transportation Planner Dean Powell discussed Senate Bill 916, and stated that the Agency would be providing a letter of support to Governor Gray Davis.

14. REPORTS FROM SUBCOMMITTEES

a. SMART – Supervisor Rose

Supervisor Rose gave a brief presentation on the progress of SMART's recent activities, including the completion of the rail right-of-way acquisition, and a bicycle trail between areas of Marin County and Cloverdale.

b. Marin-Sonoma Narrows Policy Advisory Group – Supervisor Murray

The PAG did not meet recently.

15. CONSIDER RESPONSE TO THE 2002-2003 FINAL REPORT BY THE MARIN COUNTY CIVIL GRAND JURY TITLED, "INTRA-COUNTY PUBLIC BUS SERVICE – IS MARIN COUNTY IN THE DRIVER'S SEAT?"

Director Swanson suggested the County consider the audit recommended by the Grand Jury. Chairman Kinsey noted this issue required further analysis by the county. Each agency took separate action:

Board of Supervisors: M/s Murray/Adams to approve the response to the Grand Jury. Motion passed 4/0/0.

Marin County Transit District: M/s Swanson/DiGiorgio to approve the response to the Grand Jury with the modification that the CMA requests the county consider the audit evaluation request. Motion passed 6/0/0.

Marin County Congestion Management Agency: M/s Swanson/DiGiorgio to approve the response to the Grand Jury with the modification that the CMA requests the County consider the audit evaluation request within the current contract negotiation process with Golden Gate Transit. Motion passed 6/0/0

16. TRANSPORTATION SALES TAX EXPENDITURE PLAN – COMMUNITY ADVISORY COMMITTEES STATUS REPORT, WEST MARIN WORKSHOPS, AND OCTOBER WORKSHOP APPROACH DISCUSSION

Principal Transportation Planner Dean Powell reported on the final meetings of the CAC's, which focused on the Local Transit and Local Return elements,

17. TRANSPORTATION SALES TAX EXPENDITURE PLAN – DRAFT SCHEDULE FOR NOVEMBER 2004 BALLOT

Principal Transportation Planner Dean Powell presented details about the Plan, initiating public outreach in January of 2004, the submission of a ballot measure, and the aggressive schedule planned to prepare for the November 2004 ballot. All city councils within the County were urged to attend the upcoming October Transportation Workshop to offer their suggestions and views. Chairman Kinsey noted concern of complying with CEQA, which may trigger an Environmental Impact Report if the expenditure plan commits to projects and requested that staff work closely with counsel. Director Swanson requested that a second opinion be pursued from MTC legal counsel.

M/s Kinsey/DiGiorgio to direct staff to consult with MTC counsel regarding CEQA compliance. Chairman Kinsey proposed an urgency motion; action was taken; Motion passed 8/0/0

18. OPEN TIME FOR ITEMS NOT ON THE AGENDA

None.

Chairman Kinsey adjourned the meeting at 9:50 p.m., reminding all to attend the upcoming Transportation Workshop on October 18th in the Board of Supervisors' Chambers.